

Republic of the Philippines Department of Migrant Workers

OVERSEAS WORKERS WELFARE ADMINISTRATION Regional Welfare Office - MIMAROPA



Floor - Marc 2000 Tower, 1973 Taft Avenue Corner San Andres, Malate, Manila Tel. No.: (02) 8353-9016 | (02) 8353-8986 | Email: region4b@owwa.gov.ph

> P.R. No.: <u>2025-07-0171</u> Date: 18-Jul-25

REQUEST FOR QUOTATION | PROPOSAL

COMPANY NAME: ____ COMPANY ADDRESS:

To whom it may concern:

Please quote your lowest price/s (taxes included) on the lot or item/s below, subject to the General Conditions indicated herein, stating the shortest time of delivery and submit your quotation using your company letterhead or this form duly signed by your official representative to Overseas Workers Welfare Administration - MIMAROPA, 8th Floor - Marc 2000 Tower, 1973 Taft Avenue Corner San Andres, Malate, Manila not later than July 20, 2025 @5:00PM.



GERALD "DINDL" M. TAN Regional Director

ITEM NO.	SPECIFICATIONS	QTY	UNIT	APPROVED BUDGET FOR CONTRACT	UNIT COST	TOTAL COST
1	Catering - AM Snacks	50	Pax	₽25,000.00		
2	Catering - Lunch	50	Pax			
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Delivery Date: July 27, 2025

Terms of Payment: N/30

Price Validity: Sixty (60) Days from Qoutation | Proposal date.

Additional Documentary Requirements:

- 1. Updated Philgeps Certificate or Registration Number
- 2. Valid Mayor's | Business Permit
- 3. Latest BIR Registration
- 4. Omnibus Sworn Statement Submitted within five (5) days upon acceptance of NOA (Notice of Award)

Note: Bidders may also submit their bid proposal and supporting documents through email address: region4b@owwa.gov.ph **Company Name**

Signature over Printed Name Authorized Representative

Designation

Company Tel. | Fax | Mobile No.

Date